

## **Oakland Partner Portal - Amenities Update**

Follow these instructions to update your listing to show what your business is doing to be COVID compliant.

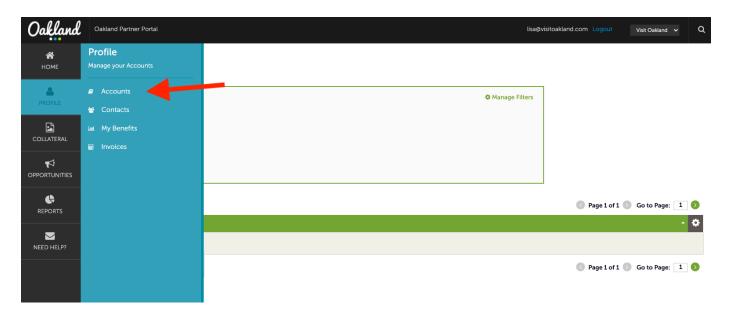
## **Updating Amenities on Oakland Partner Portal**

Amenities help users on the website filter through business listings to find exactly what they are looking for.

- We have added a new COVID-19 related category of amenities called 'Business Continuity'. These amenities will allowed website visitors to find businesses (hotels, restaurants, shops, bars, etc.) that are implementing new safety guidelines that may make them feel more comfortable.
  - Amenity types may look a little different based on the type of business you have.
    All amenities related to COVID-19 will be in the 'Business Continuity' section.
- We have also added an 'Outdoor Seating' amenity for restaurants.

## Below are instructions of how to find the 'Amenities' section in the Oakland Partner Portal:

- 1. Click on the Profile section in the left navigation bar.
- 2. Select 'Accounts'



- 3. Select the dropdown next to your Account
- 4. Click 'Manage Amenities'

## Oakland

